

WEST PENDER PROPERTY GROUP TENANT BULLETIN

DATE: September 9, 2011

TO: All Tenants – All West Pender Property Group Buildings

RE: **We are getting greener!!!**

We are very pleased to advise that we are now able to add a composting to current recycling programs at our buildings. To initiate the composting program every tenant will be supplied with one composting container for each kitchen, coffee station or central recycling station they have. Individual employees would be responsible for taking their compostable items to this central container. The compost containers will be emptied and cleaned by the janitorial staff as needed but not less than once per week.

With the addition of the composting program we will also be working to bring more unified recycling systems within all of our buildings; right now the programs vary from building to building.

The following are the changes and improvements to the program going forward. Note that some of these programs may be place at your building and some may not.

- Composting – new as outlined above
- No garbage bags at desks: Our goal is to dramatically reduce the number of garbage bags and their contents going into the landfill. As there will no longer be any wet waste at individual desks (it will be composted) we **will no long provide garbage bags for deskside waste containers.**
- All buildings are now able to recycle clean paper towels – put these in with your other paper recycling
- All buildings are now able to recycle soft plastics.
- All buildings are now able to recycle batteries.

These programs are added to the existing recycling programs of cardboard and mixed paper; bottles, cans and plastics (rigid containers) and electronics.

A picture and description of available containers is included in this package. Please let us know what containers you need.

We encourage all tenants and their employees to join us in these efforts for our environment.

Think about this: if everyone working in our buildings had a garbage bag in the container by their desk which was thrown out nightly we would be putting over 32,000 garbage bags ...and their contents....into the landfill monthly. Wow, that's almost 400,000 per year!